INVITATION TO BID FOR SUPPLY AND DELIVERY OF IT AND OFFICE EQUIPMENT

1. The DOSCST, through its Trust Funds intends to apply the sum of One Million One Hundred Twenty One Thousand Pesos, (P 1,121,000.00) being the Approved Budget for the Contract (ABC) to payments under the contract for the procurement of Goods/12-003. Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The DOSCST now invites bids for Supply and Delivery of IT and Office Equipment. Delivery of the Goods is required Thirty (30) days upon receipt of Notice to Proceed. Bidders should have completed, within Two (2) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth Act 138.

4. Interested bidders may obtain further information from DOSCST BAC Secretariat and inspect the Bidding Documents at the address given below during 8:00AM to 5:00PM.

A complete set of Bidding Documents may be purchased by interested Bidders on November 15, 2012 from the address below and upon payment of a nonrefundable fee for the Bidding Documents in the amount of 2,424.00.

5. The BAC will hold a Pre-Bid Conference on November 23, 2012 at 2:00 PM at the office of the Vice President for Administrative Affairs, which shall be open only to all interested parties who have purchased the Bidding Documents.

6. Bids must be delivered to the address below on or before December 10, 2012. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18.
Bid opening shall be on **December 10, 2012 @ 2:00 PM** at **VP-Administrative Affair’s Office**. Bids will be opened in the presence of the Bidders’ representatives who choose to attend at the address below. Late bids shall not be accepted.

7. The DOSCST reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

8. For further information, please refer to:

*BAC SECRETARIAT*

Guang-Guang, Dahican, Mati City

(087)388 4556 local 841 or fax (087)388 3195

\[Signature\]

DR. AIRMA Q. LADERA

BAC Chairperson